



Form

Approved Supervisor Agreement

Personal Details

First Name:		Contact Phone:	
Last Name:		Date of Birth	

Appointment

To be appointed as an Approved Supervisor club members must meet the following criteria:

- Current financial member of the Club
- Over 18 years of age
- Current Victoria Drivers License (Preferred not mandatory)
- Demonstrated mature behaviour and good judgement
- Hold a current Working With Children Check as required by LSV Policy – Working With Children Check

Duties

While undertaking the role, Approved Supervisors must:

- Ensure alcohol consumption does not impair judgement (eg: ensure Blood Alcohol Concentration is less than 0.05)
- Remain in attendance and be readily available at all times when providing overnight supervision at the club house.
- When Junior Members in your care are offsite maintain an awareness of the activities and whereabouts of all those members
- Exercise good judgement in approving activities of Junior Members
- Never supply alcohol to Junior Members

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- I understand that as an Approved Supervisor I am responsible for the safety and wellbeing of Junior Members for the times I have been rostered to the role and accept these responsibilities and agree to follow the above outlined duties.
- I agree to undertake my rostered duties as an Approved Supervisor and will find a substitute who is also an Approved Supervisor or will telephone an Executive Committee member with at least 48 hours notice if I am unable to fill my duties and cannot find a substitute.
- I understand that when acting as an Approved Supervisor I am a role model to Junior Members and will conduct myself in an appropriately responsible manner.

Approved Supervisor Signature: _____ Date: _____

Executive Committee Approval Received: YES / NO

Signed: _____
(on behalf of the Executive Committee)

Name: _____

Position: _____

Date: _____

Version Control and Review
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REV	RECENT REVISION REASON	ISSUED BY	AUTHORISED BY	DATE
2	Amended wording for Junior Member management	D. Schultz	Club Committee	04/01/2011
1	Approved for Issue	T. Dando	Club Committee	22/12/2010
0	Initial Issue	T. Dando	Management Committee	05/11/2010

Next Review by November 2011



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